

Teacher Assistant

Part Time Positions Available

The Arc of the Emerald Coast provides services to intellectually and developmentally disabled children and adults in Santa Rosa, Okaloosa, and Walton Counties. These services enable individuals to live, work, and play in their community. We invite you to be a part of our team and make a difference in the life of a special needs person. We have an immediate opening for an Teacher Assistant.

Requirements:

- Minimum of one (1) year experience in working in a childcare setting.
- Must pass Level II Background Screening.
- Must pass drug test.
- Must complete all state required training within 1 year of hire.

Responsibilities:

- Assist in creating and maintaining a room arrangement that is clean, inviting, interesting, and stimulating so the child may explore and grow.
- Assist with gathering the necessary teaching materials before they are needed.
- Make sure children are supervised at all times - in the classroom, lunchroom, bathroom, and on the playground.
- Assist with the housekeeping so that the classroom and equipment are maintained in a clean, safe, and orderly way.
- Assist with maintaining daily records for classroom attendance, accidents or incidents, and the USDA food program.
- Assist with the children's personal care, such as changing clothes, washing hands, tying shoes, etc...
- Perform other functions, as directed, relevant to the position.

OFFERING a \$1,200 sign on BONUS!!! New hires working at least 24 hrs/week will receive a \$1,200 sign on bonus! This will be paid out over the course of 6 months. The employee will receive a \$200 bonus on the paycheck after their 30 days, 60 days, 90 days, 120 days, 150 days, and 180 days of employment. Bonus will be paid to the new hire every 30 days (max 180 days) as long as the new hire is still working. If the new hire resigns or is terminated, the bonus for the new hire will end.